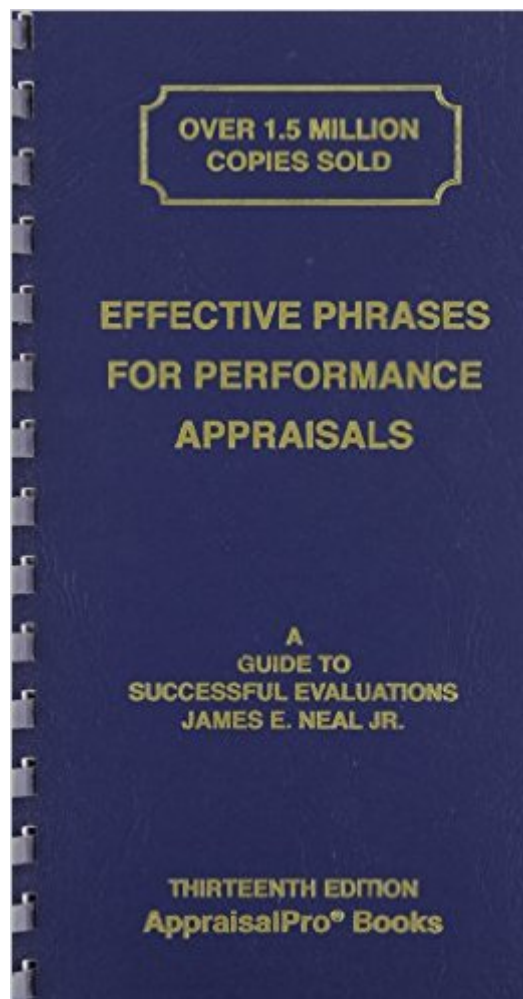


The book was found

Effective Phrases For Performance Appraisals: A Guide To Successful Evaluations (Neal, Effective Phrases For Peformance Appraisals)



Synopsis

This powerful and time proven guide contains more than 3,800 professionally written phrases for describing the key performance factors found on most evaluation forms. With this practical guide, you can accurately and quickly complete the comments, examples, and overall appraisal sections. The book has attracted global users and is popular in the fields of business, education, government, law enforcement, medicine and the military.

Book Information

Series: Neal, Effective Phrases for Performance Appraisals

Plastic Comb: 256 pages

Publisher: Neal Publications; 13 Spi Exp edition (March 15, 2014)

Language: English

ISBN-10: 1882423135

ISBN-13: 978-1882423132

Product Dimensions: 0.5 x 5 x 8.5 inches

Shipping Weight: 8.8 ounces (View shipping rates and policies)

Average Customer Review: 4.6 out of 5 stars Â Â See all reviews Â (133 customer reviews)

Best Sellers Rank: #2,963 in Books (See Top 100 in Books) #2 in Â Books > Textbooks > Business & Finance > Human Resources #2 in Â Books > Textbooks > Business & Finance > Business Communication #5 in Â Books > Business & Money > Management & Leadership > Mentoring & Coaching

Customer Reviews

This book was recommended to me by my mentor. I have written hundreds of performance appraisals over the years and wish I would have known about this type of book years ago. I have spent countless hours trying to articulate exactly what I want to say, the good and the not so good. This book has ready made phrases for just about every situation. It will allow you to communicate complex information into user-friendly terms. It will allow you to provide clear and concise evaluations. The information within the book makes it easy to tailor a message to meet the specific requirement that needs to be addressed in the appraisal. Overall a great buy at the right price.

How to effectively say the same thing over and over again. Some HR people HATE this book. I have previous copies of this I openly loan out to my staff. It greatly reduces the stress for self evaluations. The goals process in any company brings out the stress in everyone. This greatly reduces it.

I had to deliver performance reviews for the first time in 20 years after returning to a management role. I wish I would have had a book like this back then too. It really helps to provide alternate ways to convey the message you want to deliver in a very concise and professional way.

I hate doing annual reviews. I always end up writing the same thing over and over and never know what to say. With this book I was able to bang all my reviews out in one day. The only down side is all the phrases in this book are positive. I needed some negatives so ended up finding some examples online. Wish this had both.

Extremely helpful when writing evaluations. I use this to write fitness reports and it has served me well. The book is divided into sections like "leadership" or "initiative" under each section it contains phrases that can be molded to meet your desired intent. For example: "...extremely outspoken..." or "meets commanders intent", etc... Each section contains several pages of phrases.

Purchased this book for my husband. Every year he has to prepare his annual review, and like most people the dread having to do it. One of his peers recommended this book. It offered helpful advice on how to prepare his review and it was a great resource to have on hand.

Got a Tip Off. The guy at work who is never wrong told me about this. Grabbed one for a comrade & one for me. Worked on 2 levels. Good read & good luck charm... I start a new job next week and am pretty stoked. Mahalo to the guy at work & the Fates too.

I bought this book for my husband. He is a manager and is required to fill out employee performance review worksheets. He has always taken SO long to fill them out because he couldn't think of the right phrases to always use. This book has been an amazing help! It has tabs to help him find the topic and then he just looks for an appropriate phrase to use on the evaluation that he is doing. With this book, he is done with evaluations in no time! I wish I had found this book years ago, and so does he!!

[Download to continue reading...](#)

Effective Phrases for Performance Appraisals: A Guide to Successful Evaluations (Neal, Effective Phrases for Performance Appraisals) 3000 Power Words and Phrases for Effective Performance Reviews: Ready-to-Use Language for Successful Employee Evaluations Levin and O'Neal's The

Diabetic Foot, 6e (Diabetic Foot (Levin & O'Neal's)) 2600 Phrases for Effective Performance Reviews: Ready-to-Use Words and Phrases That Really Get Results 2600 Phrases for Setting Effective Performance Goals: Ready-to-Use Phrases That Really Get Results Perfect Phrases for the Perfect Interview: Hundreds of Ready-to-Use Phrases That Succinctly Demonstrate Your Skills, Your Experience and Your Value in Any Interview Situation (Perfect Phrases Series) Perfect Phrases for Negotiating Salary and Job Offers: Hundreds of Ready-to-Use Phrases to Help You Get the Best Possible Salary, Perks or Promotion (Perfect Phrases Series) Perfect Phrases for Conflict Resolution: Hundreds of Ready-to-Use Phrases for Encouraging a More Productive and Efficient Work Environment (Perfect Phrases Series) Perfect Phrases for Office Professionals: Hundreds of ready-to-use phrases for getting respect, recognition, and results in today's workplace (Perfect Phrases Series) Perfect Phrases for Performance Reviews 2/E (Perfect Phrases Series) Guide to the Evaluation of Functional Ability: How to Request, Interpret, and Apply Functional Capacity Evaluations (American Medical Association) Analyzing Complex Appraisals for Business Professionals On the Court With... Shaquille O' Neal Alto Clarinet Student / Level Two (Intermediate) / Neal Porter On the Court with ... Shaquille O'Neal (Matt Christopher Sports Biographies) Spanish Phrase Book: 1001 Easy Spanish Phrases: The Beginners Guide to Learning the Most Common Spanish Phrases Quick and Easy Perfect Phrases for Business School Acceptance (Perfect Phrases Series) Perfect Phrases for Dealing with Difficult People: Hundreds of Ready-to-Use Phrases for Handling Conflict, Confrontations and Challenging Personalities Perfect Phrases for Resumes (Perfect Phrases Series) Perfect Phrases for Customer Service, Second Edition (Perfect Phrases Series)

[Dmca](#)